

Community Development Commission of Mendocino County
Regularly Scheduled Meeting Thursday, July 11, 2024
At 1:30 P.M.

Commissioner Langslet called the meeting to order at 1:32 p.m., July 11, 2024 in the conference room at the Community Development Commission at 1076 N. State Street, Ukiah, CA 95482.

1. Roll Call

The recording secretary took roll call and determined there was quorum present.

Commissioner Members Present

Dawn Deetz
Curtis Dightman
Lesli Lanslet
Gary Mirata
Richard Willoughby

Commissioner Members Absent

None

Others Present

Marco Alvarez

CDC Employees

Todd Crabtree – Executive Director
Teresa DeSimone – Deputy Director
Josh Killion – Housing Assets Manager
Wendy McIntire – Controller
Joelle Strain – Public Service Representative

Members of the Public

None

2. Approval of May 16, 2024 Minutes

Motion by Commissioner Mirata and Seconded by Commissioner Deetz to Approve the May 16, 2024 Minutes.

Ayes: Commissioner Deetz, Commissioner Dightman, Commissioner Langslet, Commissioner Mirata, and Commissioner Willoughby. Noes: None. Abstained: None. Absent: None.

3. Report of Posting Agenda

Pursuant to Government Code §54954.2, the agenda for this meeting was properly posted July 3, 2024.

4. Committee Reports (Standing Committees)

A. Orientation/Welcome Committee

None

B. Executive Committee

None

C. Budget/Audit Committee

None

D. Development and Loan Committee

None

5. Executive Director Report and Department Reports

A. Administration

Presented as written.

B. Accounting

Presented as written. Audit has been completed and accepted by HUD. It will be presented at the next Board meeting in September.

C. Development and Sustainability

Presented as written.

D. Housing

Presented as written. CDC is doing really well in our voucher programs. Our goal is to stay around 950-960 households housed. For Mainstream we currently have 63 households housed. We need to get up to 100. CDC successfully secured sufficient in-kind match commitments for our Permanent Supportive Housing grant.

6. Announcements

None

7. Board Correspondence

None

8. Media/Information

None

9. Unfinished Business

None

10. New Business

The Board opened the Public Hearing for the Agency Annual PHA Plan at 1:48 p.m.

No members of the public were present.

Hearing no public comments, the Chair closed the Public Hearing at 1:48 p.m.

The Board closed the Public Hearing at 1:48 p.m.

A. TIMED ITEM 1:48 PM, Public Hearing, Discussion and Possible Adoption of Resolution #2097-24 Approving PHA Certifications of Compliance with Annual Plans and Related Regulations: Board Resolution to Accompany the Annual PHA Plan

Motion by Commissioner Deetz and Seconded by Commissioner Mirata Approving PHA Certifications of Compliance with Annual Plans and Related Regulation: Board Resolution to Accompany the Annual PHA Plan.

Ayes: Commissioner Deetz, Commissioner Dightman, Commissioner Langslet, Commissioner Mirata and Commissioner Willoughby. Noes: None. Abstained: None. Absent: None.

B. Discussion and Possible Action Regarding Resolution #2098-24 modification of:

Chapter III. Completion of Application, Preferences, Determination of Eligibility, and Selection of Families

Chapter IV. Determination of Income, Total Tenant Payment and Family Share

Chapter V. Verification Requirements

Chapter VII. Housing Quality Standards and Inspections

Chapter XII. Annual and Interim Re-certification

Chapter XIV. Termination of Assistance

Chapter XXIII. Informal Hearings and Reviews

Chapter XXIX. Emergency Housing Vouchers

to the Housing Choice Voucher Administrative Plan, which is a supporting document to the Public Housing Annual Plan.

Motion by Commissioner Deetz (subject to corrections) and Seconded by Commissioner Mirata Approving the Modification to Chapter III. Completion of Application, Preferences, Determination of Eligibility, and Selection of Families, and Chapter IV. Determination of Income, Total Tenant Payment and Family Share, and Chapter V. Verification Requirements, and Chapter VII. Housing Quality Standards and Inspections, and Chapter XII. Annual and Interim Re-certification, and Chapter XIV. Termination of Assistance, and Chapter XXIII. Informal Hearings and Reviews, and Chapter XXIX. Emergency Housing Vouchers as presented.

Ayes: Commissioner Deetz, Commissioner Dightman, Commissioner Langslet, Commissioner Mirata and Commissioner Willoughby. Noes: None. Abstained: None. Absent: None.

C. Discussion and Possible Action Regarding Resolution #2084-23 Authorizing Changes to Users Having Access to LAIF and Bank Accounts

Motion by Commissioner Deetz and Seconded by Commissioner Brigham Authorizing Changes to Users Having Access to LAIF and Bank Accounts

Ayes: Commissioner Deetz, Commissioner Dightman, Commissioner Langslet, Commissioner Mirata and Commissioner Willoughby. Noes: None. Abstained: None. Absent: None.

D. Discussion and Possible Action Regarding Resolution #2099-24 Modification of:

The Permanent Supportive Housing Program Policies and Procedures Manual.

Motion by Commissioner Deetz and Seconded by Commissioner Willoughby Approving the Modification to the Permanent Supportive Housing Program Policies and Procedures Manual as presented.

Ayes: Commissioner Deetz, Commissioner Dightman, Commissioner Langslet, Commissioner Mirata and Commissioner Willoughby. Noes: None. Abstained: None. Absent: None.

Commissioner Deetz made a motion to close the CDC Board meeting. Motion seconded by Commissioner Willoughby.

11. Public Expression
None

12. Adjournment 2:00 p.m.



Lesli Langslet, Commissioner

ATTEST: 

Todd Crabtree, Executive Director